

Rentals

Tenancy Application Form



Taylors

Real Estate Agents

Shop 5/350 Taylors Road , Delahey Vic 3037

Tel: 03 9364 6900 Fax: 03 9364 6911

Email: enquiries@taylorsrealestate.com

Web: taylorsrealestate.com

Tenancy Application Form

Please ensure **all fields** are completed so we can process your application promptly

Taylor's Real Estate Agents Pty Ltd ABN: 80 103 053 578

Shop 5, 350 Taylors Road, Delahey Vic 3037

Phone: 03 9364 6900 Fax: 03 9364 6911

1. PROPERTY - You Are Applying For

Address: _____
 Suburb: _____ Post Code: _____
 Lease Term: _____ Years _____ Months
 Date Property to be occupied: ____/____/____
 Rent Payable for Property: \$ _____ per week \$ _____ per cal mth
 Name(s) of other Applicants to Occupy Property:
 Name: _____
 Name: _____
 No. of children (under 18) _____ Age: _____
 Do you have pets: Yes / No (circle) Type: _____
 I / We confirm that I / We have inspected the Property

2. PERSONAL DETAILS

Title: _____ First Name/s: _____
 Last Name: _____
 Date of Birth: ____/____/____
 Current Address: _____
 Suburb: _____ Post Code: _____
 Driver's License No: _____ State of Issue: _____
 Car Registration No: _____
 Alternate ID (eg passport): _____ No: _____
 Pension Type (if applicable): _____ No: _____
 Home Phone No: _____
 Mobile Phone No: _____
 Work Phone No: _____
 Email: _____

3. CURRENT SITUATION

Are you the: Owner Renter Boarder With Parents
 How long have you lived at your current address?: Years ____ Months ____
 Name of Landlord/Agent (if applicable): _____
 Landlord/Agent Phone No: _____
 Rent paid per month: \$ _____
 Reason for leaving: _____

 Was bond repaid in full? : Yes No If No, Please specify:

4. PREVIOUS RENTAL HISTORY

Where you the: Owner Renter Boarder With Parents
 Previous Address: _____
 Suburb: _____ Post Code: _____
 How long did you live at this address?: Years ____ Months ____
 Name of Landlord/Agent (if applicable): _____
 Landlord/Agent Phone No: _____
 Rent paid per month: \$ _____
 Reason for leaving: _____

 Was bond repaid in full? : Yes No If No, Please specify:

UTILITY CONNECTIONS (Free service that connects your utilities)



Upon application, Fast Connect will electronically lodge your request and ensure that your utility provider has all the relevant details to connect on your requested date. Confirmation will be sent to you and your real estate agent. Both Agent and Provider receive a commission for connection.

	Supplier	Tick to Connect	Tick	Connection Date
WATER	Supplier	Tick to Connect	<input checked="" type="checkbox"/>	/ /
ELECTRICITY	AGL	Tick to Connect	<input type="checkbox"/>	
GAS	AGL	Tick to Connect	<input type="checkbox"/>	
TELEPHONE	TELSTRA	Tick to Connect	<input type="checkbox"/>	

ARE YOU INTERESTED IN?:

PAY TV

Broadband Internet

Broadband Wireless

FAST CONNECT PRIVACY POLICY

To provide application lodgment services to our customers (you) it is necessary to collect certain information about you. You may choose not to supply some or all of the information requested by Fast Connect. Full policy is with the AGL disclosure document.

Applicants must sign a separate AGL acknowledgment and disclosure document before proceeding with connection. This is signed along with property lease.

FAST CONNECT TERMS and CONDITIONS

Fast Connect provide an application lodgment service only. The applicant(s) is/are solely responsible for all fees, charges and tariff payments in respect to connections, account establishments, bonds and usage to all services providers. Fast Connect have no responsibility for the performance of the service providers in regard to connections, charges or supply, including delays and discontinuity of supply. The applicant(s) acknowledge(s) that the service provider will supply under their standard conditions of supply as amended from time to time. It is the responsibility of the applicant(s) to obtain and be familiar with all service provider conditions of supply before entering into a supply contract. The applicant(s) specifically authorise(s) Fast Connect to pass on all details provided by the customer normally required by the service provider for the purpose of arranging supply.

5. CURRENT EMPLOYMENT DETAILS

Occupation: _____ Position Held: _____

Business Name: _____

Address: _____

_____ Post Code: _____

Contact Person: _____ Phone: _____

Length of Employment: _____ Net income per annum: \$ _____

Self Employed: YES / NO (circle) If, YES, please complete the details below

Business Type: _____ ABN: _____

Accountants Name: _____ Phone: _____

Solicitors Name: _____ Phone: _____

6. PREVIOUS EMPLOYMENT DETAILS

Occupation: _____ Position Held: _____

Business Name: _____

Address: _____

_____ Post Code: _____

Contact Person: _____ Phone: _____

Length of Employment: _____ Net income per annum: \$ _____

7. EMERGENCY CONTACT

Emergency Contact: _____

Relationship to Applicant: _____

Home Phone: _____ Mobile Phone: _____

Address: _____

_____ Post Code: _____

8. PERSONAL REFERENCES

1. Name: _____ Home Ph: _____

Occupation: _____ Relationship: _____

Mobile Phone: _____ Work Phone: _____

2. Name: _____ Home Ph: _____

Occupation: _____ Relationship: _____

Mobile Phone: _____ Work Phone: _____

STUDENTS

Place of Study: _____

Course being undertaken: _____

Course Length: _____

Income Source: _____ Net Weekly Income: \$ _____

DECLARATION and AUTHORITY

All real estate agencies must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed return it to our office.

As professional property managers, Taylors Real Estate Agents, collects personal information about you. To ascertain what personal information we have about you, you can contact us by the following ways:

Telephone: 03 9364 6900 Fax: 03 9364 6911

Email: enquiries@taylorsrealestate.com

In person: Shop 5 / 350 Taylors Road,

DELAHEY VIC 3037

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested, and if the risk is considered acceptable, to provide you with a lease/tenancy of the premises. To carry out this role, and during the term of your tenancy, we usually disclose your personal information to the following:

The landlord, the landlord's lawyers, the landlord's mortgagee – for mortgage purposes, Quantity Surveyors and Valuers, referees you have nominated, organisations / trades people required to carry out maintenance to the premises, rental bond authorities, Residential Tenancies Tribunals/Courts, collection agencies, National Tenancies Database Pty Ltd, TICA Default Tenancy Control Pty Ltd, other real estate agents and landlords, utilities companies such as gas, electricity, water connection, telephone connection, banks – for rental payment facilities and financial records, employers – for reference purposes.

PLEASE NOTE:

1. This application is subject to the owner's approval and may take 2-3 Business days to process.
2. All applicants must complete an application form.
3. Initial bond payment must be paid in the form of a bank cheque or money order made payable to the **Residential Tenancies Bond Authority** (personal cheques or cash will not be accepted).
4. Initial rental payments must be paid in the form of a bank cheque or money order made payable to **Taylors Real Estate Agents Pty Ltd** (personal cheques will not be accepted).
5. Taylors Real Estate Agents subscribes to a Tenancy data base and the applicant hereby agrees to a tenancy reference check being carried out by TICA Default Tenancy Control Pty Ltd. PH: 1902 220 346 FAX: 02 9743 4844 Calls cost from AU \$5.45 pm. Inc. GST higher from mobile and pay phone.

PO Box 120

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and I am not bankrupt. I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants.

If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

Please include the following items with your application:

- Photo ID included
- Proof of income included
- Details of valid references, including phone numbers



I Acknowledge and accept that all rental payments (except the first payment which will be by bank cheque or money order) to Taylors Real Estate Agents Pty Ltd will be made by direct debit

Signed by the:

Applicant: _____

Print Name: _____

Date: _____ / _____ / _____

Witness: _____